



APPLICATION FOR EMPLOYMENT
CITY OF WILLIAMSBURG
401 LAFAYETTE STREET
WILLIAMSBURG, VIRGINIA 23185
(Please Print Plainly)

PERSONAL

Name: _____
Last First Middle

Present Address: _____

Date: _____

Social Security No.: _____

Telephone No.: _____

Are you legally eligible for employment in the USA? _____ (Verification will be required.)

Are you of legal age to work? _____

Position(s) applied for _____

If you are offered employment, on what date will you be available for work? _____

Are there any experiences, skills, or qualifications which will be of special benefit in the job for which you are applying? (Applicant should not list any information that Federal and/or State law precludes obtaining in the pre-employment stage.) _____

EDUCATION

School	Name and Address of School	Course of Study	Last Year Completed	Did You Graduate?	Diploma/Degree
Elementary				Yes ____ No ____	
High School				Yes ____ No ____	
College				Yes ____ No ____	
Other (specify)				Yes ____ No ____	

The City of Williamsburg does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

List below present and past employment, beginning with your most recent.

Name and Address of Company and Type of Business	Employment Dates	Beginning Salary	Ending Salary	Reason for Leaving	Name of Supervisor
_____ _____ _____ Telephone No: _____					

Describe the work you did:

_____ _____ _____

Name and Address of Company and Type of Business	Employment Dates	Beginning Salary	Ending Salary	Reason for Leaving	Name of Supervisor
_____ _____ _____ Telephone No: _____					

Describe the work you did:

_____ _____ _____

Name and Address of Company and Type of Business	Employment Dates	Beginning Salary	Ending Salary	Reason for Leaving	Name of Supervisor
_____ _____ _____ Telephone No: _____					

Describe the work you did:

_____ _____ _____

I hereby give my permission to contact the employers listed above concerning my prior work experience. If there is a particular employer(s) you do not wish us to contact, please indicate which one(s). _____

Signed _____

PERSONAL REFERENCES (Not Former Employers or Relatives)

Name and Occupation	Address	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____